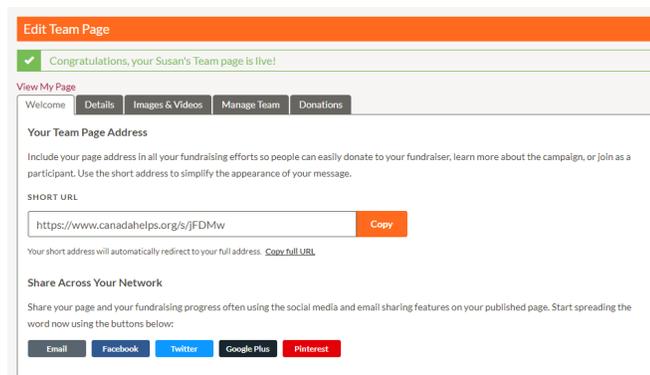




# HOW TO REGISTER

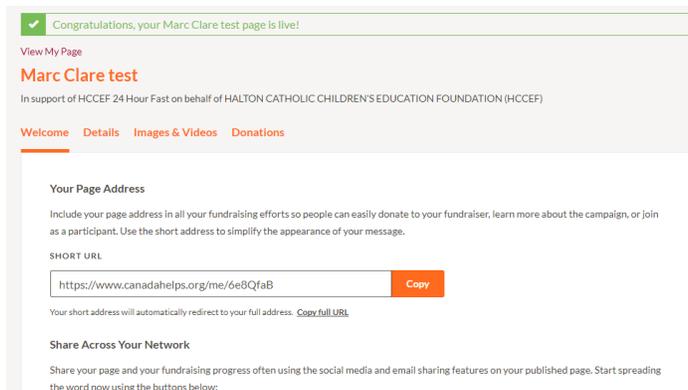
## FAST FROM..... FOOD? ELECTRONICS? SOMETHING ELSE? YOU WILL HELP STUDENTS IN NEED TO SUCCEED March 30-31, 2021

- 1) Visit our event page at [CanadaHelps.org](http://CanadaHelps.org) to start the registration process
- 2) **CREATE A TEAM** (use this option if you wish to be a Team Captain & recruit others to join your team)
  - a. **Step 1** - Enter information for the Team (i.e. create a password for Canada Helps, your contact info)
  - b. **Step 2** - This is the page you'll share with friends and family for supporting your personal participation in the campaign.
    - i. "YOUR PERSONAL FUNDRAISING PAGE NAME" – enter your first & last name
    - ii. "GOAL AMOUNT" – enter what you would like to personally raise. Suggested individual goal is \$150+
    - iii. "FEATURED IMAGE" – you can upload an image to catch people's attention. You can modify this at a later time.
    - iv. "FUNDRAISING STORY" – enter why you are helping to raise funds for students in need. There is a default story already loaded. You can modify this later if you wish.
  - c. **Step 3** - This is the page where others come to join your team. It shows your team's collective fundraising results, individual team member results and provides links to each team member page.
    - i. "YOUR TEAM'S NAME" – make sure it is easy for people to find
    - ii. "GOAL AMOUNT" – suggested Team Goal is \$1,000+
    - iii. "FEATURED IMAGE" – you can upload an image to catch people's attention. You can modify this at a later time.
    - iv. "FUNDRAISING STORY" – enter why your team is helping to raise funds for students in need. There is a default story already loaded. You can modify this at a later time.
  - d. Explore the tabs under "View My Page" to see how you can customize your team's page.
  - e. Invite others to join your team...the more the merrier. Copy the "Short URL" for use in emails, your website or social media.



### 3) JOIN A TEAM

- a. **Step 1** – Search for the team you want to join and click on “Join this team”
- b. **Step 2** - Enter your information for your fundraising page (i.e. create a password for Canada Helps, your contact info)
- c. **Step 3** - This is the page you’ll share with friends and family for supporting your personal participation in the campaign
  - i. “YOUR PERSONAL FUNDRAISING PAGE NAME” – enter your first & last name
  - ii. “GOAL AMOUNT” – enter what you would like to personally raise. Suggested individual goal is \$150+
  - iii. “FEATURED IMAGE” – you can upload an image to catch people’s attention. You can modify this at a later time.
  - iv. “FUNDRAISING STORY” – enter why you are helping to raise funds for students in need. There is a default story already loaded. You can modify this at a later time.
- d. **Step 4** – Explore the “Welcome”, “Details”, “Images & Videos” and “Donations” tabs
- e. Ask others to donate to your fundraising page. Copy the “Short URL” for use in emails or social media.



## QUESTIONS?

No problem...we would be happy to help you.

Contact Marc Clare (Executive Director, HCCF) – [clarema@hccf.ca](mailto:clarema@hccf.ca) ; 905-802-0918